



CYNGOR TREF CEI NEWYDD NEW QUAY TOWN COUNCIL

Mrs Dana Jones (Clerc/Clerk), Pencnwc Bach, Cross Inn, Llandysul, SA44 6NL. Rhif ffôn/Tel Number:- 01545561017 (Gartref/Home) e-bost/email – dana.jones3@hotmail.co.uk

Dyddiad/Date:- 12/12/18

Annwyl Syr neu Fadarn

Dear Sir/Madam

Aelodau o'r Cyngor, fe'ch gelwir drwy hyn i Gyfarfod Cyngor Tref Cei Newydd sydd i'w gynnal am 7.00pm nos Lun , 17 Rhagfyr 2018 yn Neuadd Goffa Cei Newydd i drafod y materion canlynol:-

Members of the Council you are hereby summoned to attend a meeting of the New Quay Town Council will be held at 7.00pm on Monday, 17 December 2018 in the New Quay Memorial Hall for the transaction of the following business:-

- | | | | |
|----|--|----|---|
| 64 | Ymddiheuriadau | 64 | Apologies |
| 65 | Datgelu Buddiannau Personol/ Buddiannau sy'n Rhagfarnu | 65 | Disclosure of Personal/ Prejudicial Interest |
| 66 | Cadarnhau Cofnodion y cyfarfod a gynhaliwyd ar 26 Tachwedd 2018 ac ystyried unrhyw faterion sy'n codi o'r confodion hynnu | 66 | To confirm the minutes of meeting of the Council held on 26 November 2018 and matters arising from those minutes |
| 67 | Adroddiad y Cynghorydd Sir | 67 | County Councillor Report |
| 68 | Cyllid
Balans agoriadol £27,192.98 (£779.36 wedi'i roi o'r neilltu ar gyfer peiriant adfywio calonnau a £500.00 am brosiect Dylan Thomas)
68.01 Cyflog a Threuliau'r Clerc £265.00
68.02 Cyflog yn ddyledus i'r Clerc £37.06 (mis Rhagfyr)
68.03 HMRC (PAYE) £71.76
68.04 Pwyllgor Newydd y Neuadd | 50 | Finance
Opening Balance £27,192.98 (£779.36 ring fenced for defibrillator £500.00 towards the Dylan Thomas Project)
68.01 Clerk Salary & Expenses £265.00
68.02 Clerk back pay £37.06 (December) £37.06
68.03 HMRC (PAYE £71.76)
68.04 New Quay Memorial Hall Committee £15.00
68.05 Christmas Tree £150.00
68.06 NQ Eisteddfod 2020 Committee |

Goffa Cei Newydd (Llog y Neuadd) £1000.00
£15.00
68.05 Coeden Nadolig £150.00
68.06 Pwyllgor Eisteddfod 2020
Cei Newydd £1000.00

Wrth gau £25,654.16 (£779.36)
wedi'i roi o'r neilltu ar gyfer
peiriant adfywio calonnau &
brosiect Dylan Thomas o £500.00)

Closing Balance £25,654.16 (£779.36 ring fenced for defibrillator and £500.00 towards the Dylan Thomas Project).

Balans wrth gau i gyfri Cyngor
Tref £24,874.80

Closing balance for Town Council account £24,874.80

Adolygiad o gyllideb mis Rhagfyr

Review of the Budget for December

69 Ceisiadau Cynllunio

69 Planning Applications

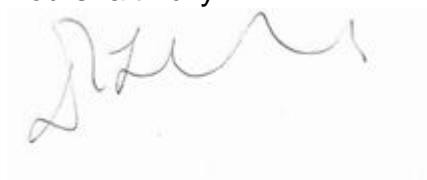
70 Gohebiaeth
Ysytired yr isod:-
70.01 Praesept 2018/9

70 Correspondence
To consider the following:-
70.01 Precept 2018/9

71 Trefniadau'r Cyfarfod Nesaf

71 Arrangement for next meeting

Yn eiddoch yn gywir
Yours faithfully



Dana Jones (Clerc/Clerk)

Minutes of the **TOWN COUNCIL** held at the Memorial Hall, New Quay on **Monday, 26 November 2018**

PRESENT: Councillor J Evans (Chairman), Councillor J Davies G Hopley, A Jones D Potter, M Rees, B Stones

(7.00pm- 8.20pm)

55 Apologies

Councillor S Hartley, P Hopley and H Williams apologised for their inability to attend the meeting.

56 Disclosure of Personal Interest/Prejudicial Interest

Councillor J Davies declared a personal and prejudicial interest in the request for financial assistance from Eisteddfod Committee

Mrs Dana Jones, Clerk declared a personal and prejudicial interest in the request for financial assistance from Eisteddfod Committee

57 Minutes of the Meeting held on 29 October 2018

57.01 The Minutes of the meeting held of the 29 October 2018 were confirmed as a true record.

57.02/48.01/39.02/29.03/19.09/10.03 Awaiting paint to paint the bollards and benches

57.03/48.03/39.06 It was reported that there was a need to repair the Toll boards urgently- Councillor J Davies and Clerk would contact the curator in the museum again.

57.04/48.04/36 A planning application had been submitted for the statue.

57.05/48.05/43.01 Skateboard Park inspection- The Clerk reported that she a reminder to Dylan Price regarding the need to address the inspection, however, no reply to date, Councillor Potter would remind him accordingly.

57.06/49.02 Tomos Boyle had been informed that it was not possible for New Quay to have a co-responder

57.07/54.04 The Chairman reiterated that worked had ceased at Llanina Lane as the traffic order had not been approved.

57.08/54.06 An update was provided regarding the meeting the Chair had attended regarding the water sampling. The water quality had good days and bad days, therefore NRW were trying to resolve the issue, possibly a blockage. It was agreed that Mr Callum Stone from NRW be invited to the next meeting of the Committee to address the issues of concern. Members wished to be informed of NRW forward plan and funding avenue to address the issue.

58 County Councillor Report

58.01 An email had been received from CCC confirming that volunteers could paint the

shelter subject to public liability insurance etc. Councillor Potter would arrange this.
58.02 Assistance was required to erect the Christmas Tree on Thursday
58.03 David Applyeard required assistance to place the plinth – Councillor Potter would seek a local contractor
58.04 County Council were trailing seagull proof bin bags
58.05 An update on kerb side glass collection would be sought
58.06 An award of £200 donated by Cllr M Rees and Potter had been given to seek the offenders of damaging the view hut

59 Finance

Opening Balance £22,619.26 (£779.36 ring fenced for defibrillator £500.00 towards the Dylan Thomas Project)

59.01 Clerk Salary & Expenses £265.00

59.02 Clerk back pay £37.06 (November) £37.06

59.03 HMRC (PAYE £71.76)

59.04 New Quay Memorial Hall Committee
£15.00

59.05 Planning application £195.00 (repayment to Councillor J Evans)

59.06 Mayoral Allowance £200.00

Plus precept 31/10/18 - £5,357.54 (October)

Closing Balance £27,192.98 (£779.36 ring fenced for defibrillator and £500.00 towards the Dylan Thomas Project).

Closing balance for Town Council account £26,413.65

Review of the Budget for November was considered and noted.

60 Planning Applications.

60.01 Planning Application A181107 – White house – Members to send comments to the Clerk following the meeting as several Members were unable to open the link to the planning site

60.02 Planning Application A181104 Brongwyn Lane – No objection

60.03 Planning Application A181037 – Pier- No objection

60.04 Vaynor, 5 High Street application had been considered at the recent Development Control Committee and they had agreed to refer the application to the Site Inspection Panel. This would be held this Friday.

The Clerk reported that several Town and Community Councils were being criticised for not submitting their comments on planning applications. She hadn't received a reply by Members to the Vaynor application, therefore she could not respond. She urged that Members to respond to Planning application. Members stated that the Committee did not take their comments into consideration, as they had recently approved an application the Council strongly objected to.

Pre- application Uplands Square development – copies of the plans for the proposed development were circulated for information. The Clerk reported that this was a pre-application and that comments would be required at the planning application stage. The

development was welcomed.

61 Correspondence

Correspondence

61.01 Request for financial assistance from New Quay Eisteddfod Local Fund Committee 2020- It was agreed donate £2,000, £1,000 during 2017/18 financial year and £1,000 during 2018/19.

62 Arrangement for next meeting

It was AGREED that the next meeting be held on Monday, 17 December 2018 at 7pm

63 Urgent items – discretion of the Chair

63.01 The clerk reported that the Precept for 2019/20 would be considered at the next meeting. Members stated that £1,000 should be in the budget for the Memorial Hall and £1,000 for the Eisteddfod

63.02 An email had been received regarding the Llwybr Arfordir Cymru – Digital Project – Councillor Stones would arrange to meet the officer

63.03 Additional no fouling signage was required on New Road – a price would be sought

REPORT TO: New Quay Town Council

DATE: 06 December 2018

LOCATION: New Quay Memorial Hall

TITLE: Budget Proposals of New Quay Town Council for the financial year commencing 1st April 2019 and ending 31st March 2020

PURPOSE OF REPORT: To consider the budget in order to set the Precept for New Quay Town Council for 2019/20

1. Terms of Reference

In order to plan effectively for the forthcoming financial year, the Clerk, as financial Officer is requested to estimate next year's expenditure to ascertain appropriate recommendations. These recommendations will enable Members of the Town Council to determine the amount of money that is needed to be collected, by a means of the Precept.

2. Introduction

The Town Council's Precept represents a small portion of the total Council Tax collected by Ceredigion County Council. For example, for the year 2019-20, the total Band D (average), charge of £1,472.53 for New Quay Council Tax payer is broken down as follows:-

	£	per week
Ceredigion County Council	1,206.48	£23.20
Dyfed Powys Police	244.56	£ 4.32
New Quay Town Council	21.49	£ 0.41
Total	£1,472.53	

3. Procedure

In order to obtain relevant information to consider the budget, the following procedure is considered:-

- (i) the current year's Precept is reviewed (1 April 2018 – 31 March 2019);
- (ii) the income and expenditure of the current year (1 April 2018- 31 March 2019) is calculated and compared with other previous years;
- (iii) the projected amount of reserves in the Bank Accounts at the end of the present financial year is calculated;
- (iv) the statutory costs that have to be met within the budget i.e. insurance, inspection cost;
- (v) to note that £799.36 is ring fenced for the defibrillator fund and £500 for the Dylan Thomas project within the reserves; and
- (vi) following consideration of (i) to (v) an amount levied by the means of a Precept for the 2019/20 financial year the precept amount can be considered

4. Findings

Review of the Current Year's Precept (1 April 2018-31 March 2019)

The total Precept last years was £16,072.64. This was an increase of 2% from the previous year.

5. The Income and Expenditure of the Present Year (1 April 2017 – 31 March 2018)

Calculation of expenditure for the 12 months of the 2017-18 Financial Year based on actual expenditure during the first 9 months of the year

Precept	£15,093.78 (less election costs)
Interest	£7.00
Total Income	£15,100.78

Actual Expenditure From 1 April to 31 December 2018	£11,375.13
Projected Expenditure from 31 December 2018 to 30 March 2019	£3,066.46
Total Projected Expenditure	£14,441.59

**Expected Expenditure for the next 3 months (Jan- March 2018) include Clerk salary, Christmas lights, Library electricity/ translation backlog)

6. Income for the Financial Year (commencing 1 April 2019 and Ending 31 March 2020)

Total Income Less Total Expenditure (Projected)

£15,100.78- £14,441.59 = £659.16 added to reserves

7. Projected amount of Reserves in the Bank Accounts at the end of the Financial year (31 March 2018)

The Balance held in both accounts at the 1 April 2018 was £24,761.29. It is projected that the reserves in the bank account at the end of the financial year will be £21,808.44. However, it should be noted that £799.36 of these reserves is ring fenced for the defibrillator fund and £500 for the Dylan Thomas project. Therefore the Town Council own reserves are projected to be £21,009.01 at the end of the financial year (31 March 2018).

Reserves

For information it is generally accepted that the level of reserves is usually no more than the level of the precept or one year's expenditure". Further guidance on this matter can be obtained from: Governance and Accountability in Local Councils in Wales – A Practitioner's Guide.

8. Charities:- Appropriate the sum under Section 137 of the Local Government Act 1972

S137 of the Local Government Act 1972, permits a town or community council to spend on activities for which it has no other specific powers, if the council considers the expenditure is in the interests of, and will bring benefit to, their area or any part of it, or all or some of inhabitants, providing the benefit is commensurate with the expenditure. Town and Community Councils are also permitted under S137 to incur expenditure for certain charitable purposes, and in both instances the maximum expenditure that can be incurred for the financial year 2018-19 is £8.12 As there are 791 people on the electoral list of New Quay@ 01/04/2015 figure derived from figures quoted by Ceredigion County Council), then £6,422.92 can be donated to charity by the Town Council. However, it is noted in recent years that the donations do not exceed £50.00.

Other sections of the Local Government Act 1972 have permitted the Town Council to award these grants in addition to the S137 Allowance.

9.Ongoing Costs/Future Costs

Due to the increasing demands on the precept of the Council again this financial year due to the library, museum, and memorial hall, consideration should be given to these demands and if the Council will continue to fund these services.

The County Council informed NQTC this financial year that they will no longer be charging the Town Council for their Service Level Agreement, however, the costs of the electric is now sent to the Town Council. £1000.00 has also been agreed as an annual donation to the Memorial Hall and a one off donation of £1000.00 for the National Eisteddfod .

10. Draft budget for 2018

ITEM	COST
Clerk Salary & Expenses	£4,485.84 (to include payment of HMRC)
Mayrol expenses	£200.00
Hire of Hall	£165.00
One Voice Wales	£208.00
Translation	£493.00
Insurance	£1100.00
Internal & External auditors	£296.00
Annual Skateboard park inspection	£100.00
Footpath Trashing	£830.00
Erection of Christmas Lights & Christmas Tree	£250.00
Maesypwll Trashing	£1000.00
Fund car park spaces	£250.00
Library	£1000 (electric)
Cutting grass library	£150.00

Museum rent	£900.00
Donations	£2250.00 (include Memorial donation of £1,000 and one off payment of £1,000 to National Eisteddfod)
Domain Server charge website	£60.00
Skateboard park (allocated for unforeseen issues in last budget)	£700.00
Unforeseen issues/ purchase of benches	£2000.00
Total	£16,437.84

Issues need to be addressed in 2018/19 from Reserves or increased precept	
Painting of benches/bins/replacing	£2000 (need to discuss with CCC regarding part payment)
Signage projects	

11.RECOMMENDATIONS

Members of the Town Council are recommended to give consideration to the budget outlined above and the need to consider the following options-

- 1. Precept remains the same to maintain the services in the budget and that future projects costs are used from reserves- i.e. that the amount levied by means of the precept will be £16,072.64 and will remain the same. A stand-still budget would be welcome by rate-payers in light of the recession. The County Council is considering an increase to its portion of the council tax and the police could also impose a rise. A large portion of the running costs can be met within this budget. Other expenses can be drawn from the reserves**
- 2. A reduction in the level of the precept would be gladly accepted, by many ratepayers, in this time of austerity. A reduction of £1,000 would mean an annual saving of approximately £1 for the Band D Council-tax payer.**
- 3. Increase in the Precept due to the continued pressure to take on and maintain services.**

INCREASE	AMOUNT	PRECEPT	Household per annum (Band D)
1%	£160.73	£16,233.37	£22.54
2%	£321.46	£16,394.10	£22.99
3%	£482.19	£16,554.83	£23.44
4%	£642.92	£16,715.56	£23.89
5%	£803.65	£16,876.29	£24.34

REASONS FOR RECOMMENDATION (S): In order to consider set the Precept within the budget

Contact Name: Mrs Dana Jones
Designation: New Quay Town Council Clerk
Date of Report: 06 December 2018